

CONTI is hiring!

The CONTI Organization is a real estate investment company that specializes in value-added multifamily real estate in Texas. Since 2008 we have acquired and sold over approximately 10,000 apartment units with plans to actively grow to 20,000+ units (\$2B+ market value). We are a stable, driven, long-term minded company looking to add a key member to our team. Thanks to our team, we have been recognized by Inc. 5000 and Dallas 100 lists for fastest growing companies for 4 consecutive years.

If you are a strategic thinker, a competitive self-starter, you scale your efforts with and through others, you thrive in a fast-paced work environment, and you have good follow through and attention to detail, please keep reading.

Apply Now: <http://www.cindexinc.com/c/EA04D5>

Role Title: Design Manager (reports to Director of Asset Management)

Role Purpose:

Drive the vision, design and execution of property transformations. Carry the business strategy through to rebranding elements that bring the "after" picture to life. Help to establish communities and positively impact residents to deliver strong property performance.

Main Job Duties:

Develop the Vision

- Develop a vision, communicate to internal stakeholders, and coordinate with 3rd parties as applicable.
- Gauge competing properties and understand subject property's placement within the market.
- Assess the subject's unique characteristics, including access points, curb appeal, and architectural components.
- Present an initial rebranding guide as a focal point to drive the strategy forward.

Apply the Vision

- Lead exterior paint color transformation through renderings, physical mock-ups, and contractor instructions.
- Determine signage upgrades, from initial creative through iterations and the final approved package.
- Update leasing offices using layouts, renderings, and mood boards to ensure operational needs are met and the resident experience is optimized.
- Update common amenities including pool areas, fitness rooms, sports areas, and clubhouses.
- Compile final element selection into a rebranding guide, ensuring continuity and setting clear completion targets.

Bring it to Life

- Project manage execution of all rebranding elements to ensure alignment with the vision, timeline targets, and budget.
- Coordinate construction aspects with internal renovation managers, providing clear directions for use by 3rd party vendors.
- Notify and coordinate with operational team members on any intrusive projects to minimize disruption.
- Coordinate the purchase, delivery, and installation of furniture and aesthetic elements.
- Track invoices, update expected completion dates, and communicate to internal parties.
- Finalize rebranding guide as completed package, coordinate with internal marketing to document before/after transformation.

Skills/Qualifications:

- 3-5+ years relevant experience in residential design with an emphasis on multifamily real estate.
- Bachelor's degree in Interior Design, Architecture, or related field.
- Excellent organizational, time management, and communication skills.
- Proficient with Microsoft Office Programs and Adobe Creative Suite (Illustrator, Photoshop, Acrobat Pro).
- Ability to work independently and to adjust to changing priorities.
- Able to drive a company or personal vehicle for property site visits and inspections.

Why You? Why Now?

- **Be part of an exciting and growing team** – CONTI was #1 in DFW multifamily acquisition volume in 2018. Our acquisitions continue to ramp up, closing 1,900 units in 2016/2017 and 3,000 units in 2018. This is your opportunity to put your mark on our growing portfolio.
- **Have a tangible impact in your daily efforts** – As a long-term owner-operator, positioning each property in a way that helps the strategy come to life is a key component in how we drive performance. You will truly make a difference in our properties, community, and company.
- **Develop personally and professionally** – Our culture is centered on continual learning. Team members contribute their perspectives, develop relationships, and go deeper in their career development.

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