

CONTI is hiring!

The CONTI Organization is a nationally recognized real estate investment and asset management company that specializes in value-added multifamily real estate. Since 2008 we have acquired and sold over 9,800 apartment units with plans to actively grow to 20,000+ units. We are a stable, driven, long-term minded company looking to add a key member to our team.

If you are a team player with an inquisitive mind, you thrive in fast-paced environment, where a high level of detail and accuracy are a must, please continue reading.

Apply Now: <https://www.cindexinc.com/c/EA04D5>

Role Title: Senior Accountant

Role Purpose:

Manage the investors' investment interest, contributions, distributions, income allocations, and returns.

Responsible for the reconciliation and consolidation of the multifamily investment portfolio's financial statements and reporting.

Main Job Duties:

Investment Accounting

- Calculate and analyze key performance metrics for the investment portfolio
- Manage the investors' investment records
- Make waterfall calculations on the investors' distributions and returns on investments
- Monitor daily cash positions across the investment portfolio

General Accounting

- Perform daily accounting duties, record bank activities, and prepare standard and recurring journal entries
- Prepare monthly account reconciliations, including bank accounts, lender escrow accounts, capital accounts and other accounts as needed
- Prepare expense allocations, monthly accruals, and recording of adjusting and reclassification journal entries
- Perform the monthly accounting close and consolidation process
- Prepare monthly consolidated financial information for investors' reporting package
- Research technical accounting issues, including positions taken on various accounting issues and disclosures
- Assist in tax preparation and audit

Skills/Qualifications:

- Bachelor or Master's Degree in Accounting
- CPA or CPA Candidate (with parts passed)
- Big 4 accounting experience preferred, but not required
- Investment/Private Equity Fund accounting experience is preferred
- 3-5 years of experience with financial statement preparation, review, and analysis
- Ability to work with large amounts of detailed data and translate data into meaningful information
- Excellent communication skills, written and verbal, with the ability to clearly communicate issues to all levels of management.
- Strong Microsoft Excel skills

Why CONTI? Why Now?

- Since 2015, we've more than doubled in size from 3,000 units to 8,100+ units under ownership, with plans to double again in the next 3 years. We've been on the Inc 5000 and Dallas 100 lists for fastest growing companies for 4 years.
- We are passionate about building a healthy, strong company culture for decades to come. We care about growing our people. We have a continuous-improvement mindset, we're always learning. Our leadership team walks the talk.
- The purpose of CONTI is "to benefit the lives of everyone we touch." We recognize businesses must be profitable to survive and thrive AND at the same time we want to make a positive impact to all of those that touch our business --our team, our investors, our residents, our vendors and our communities/charities.

Why You?

We're looking for a professional accountant that not only excels at what they do, but also wants to be part of a well-run company that is making a difference. We're looking for someone that can help fill a much-needed position for the long-term and wants predictability AND purpose in their role.

To Apply: <http://www.cindexinc.com/c/EA04D5>

NOTE: DUE TO LARGE NUMBER OF RESUMES WE EXPECT TO RECEIVE, ONLY THE MOST QUALIFIED CANDIDATES WILL BE CONTACTED. WE WILL RETAIN ALL OTHER RESUMES FOR ANY FUTURE JOB CONSIDERATIONS. THANK YOU.